

Head Gardener's Job Description

General Definition of a Head Gardener:

- **The Head Gardener must be available each Sunday from 1 pm to 4 pm from March through October (our open season).**
- **This person needs to:**
 - **plan and plant the door gardens, the kitchen gardens, and the lower garden using native and historic species.**
 - **maintain and harvest the Lavender field.**
 - **maintain and improve the Chickasaw plums and the lilacs.**
 - **maintain all the gardens.**
 - **train and work with garden helpers.**
 - **educate the visitors on Sunday and provide demos for the public.**
- **The Superintendent at Fort Smallwood will make or approve all decisions about county policy, major changes in the park, or large expenses or equipment needed for the park.**
- **Any needs for physical equipment, plants, etc must be approved by the FOHR President. The President of FOHR will present any requests for county help to the Superintendent. FOHR will help provide as many assistant gardeners as needed.**
- **The head gardener must be a member of FOHR. This is required by the county for this position.**
- **The Head Gardener will be responsible for scheduling assistant gardeners. The county requires that a person in authority be with non-member assistant gardeners.**
- **When the head gardener is the top person in authority, that person must check and make sure water sources are turned off and gates are locked when they leave.**

Assistant Gardener Job Description

Assistant gardeners will confer with the Head Gardener to determine their work schedule and what work to do in the garden.